

Article - Business Regulation

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§12–207.

(a) Unless a license is renewed for a 2-year term as provided in this section, the license expires on the first April 30 that comes:

- (1) after the effective date of the license; and
- (2) in an even-numbered year.

(b) (1) At least 1 month before a license expires, the Secretary shall mail or electronically transmit to the licensee:

- (i) a renewal application form; and
- (ii) a notice that states:
 1. the date on which the current license expires; and
 2. the amount of the renewal fee.

(2) If an electronic transmission under paragraph (1) of this subsection is returned to the Secretary as undeliverable, the Secretary shall mail to the licensee, at the last known address of the licensee, the materials required under paragraph (1) of this subsection within 10 business days of the date the Secretary received the notice that the electronic transmission was undeliverable.

(c) Before a license expires, the licensee periodically may renew it for an additional 2-year term, if the licensee:

- (1) submits to the Secretary a renewal application on the form that the Secretary provides;
- (2) signs the renewal application under oath;
- (3) updates the information submitted in the original application and states that the information is current;
- (4) except as provided in subsection (d) of this section, agrees to comply with each requirement applicable to the original application;

- (5) states that the licensee:
 - (i) has not violated this title;
 - (ii) has not been convicted of an offense specified in § 12–209 of this subtitle; and
 - (iii) has not had a similar license denied, suspended, or revoked in another jurisdiction;
 - (6) otherwise is entitled to be licensed; and
 - (7) pays to the Secretary a renewal fee of \$265.
- (d) The Secretary may require a licensee to submit a national and State criminal history records check with the renewal application.
- (e) The Secretary shall renew the license of each licensee who meets the requirements of this section.
- (f) A license is not transferable and may be used only to benefit the licensee.
- (g) (1) A licensee may change the place of business for which a license is issued only if the licensee:
- (i) submits to the Secretary an application to transfer the license to a new business location on a form that the Secretary provides; and
 - (ii) receives the written approval of the Secretary.
- (2) Within 45 days after the application is filed with the Secretary, the Secretary shall approve or disapprove the application and notify the licensee of the approval or disapproval, in writing.
- (3) If the Secretary approves a proposed change of place of business, the licensee shall:
- (i) submit to the Secretary a current list of names of each employee to be employed at the new location; and
 - (ii) attach the written approval of the Secretary to the license until an amended license is received by the licensee.

(h) The Secretary may determine that licenses issued under this subtitle shall expire on a staggered basis.

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